



LEADERSHIP DEVELOPMENT IN INTERETHNIC RELATIONS

Leadership Development in Interethnic Relations (LDIR) is a program that works to equip and mobilize people to work for positive social change in their communities and institutions. Sponsored by the Asian Pacific American Legal Center of Southern California, the Central American Resource Center, and the Southern Christian Leadership Conference, LDIR develops networks to encourage and sustain multi-cultural collaborations.

COORDINATOR JOB ANNOUNCEMENT

Position Summary:

Leadership Development in Interethnic Relations (LDIR) is seeking a full-time **Coordinator** committed to social justice issues with a background in human/intergroup relations programming and processes. The Coordinator will provide programmatic oversight and direction for the **LDIRs in Health Program** and all LDIR trainings. Familiarity with the health sector, health disparities, and/or community-level health initiatives is highly desirable. The ideal candidate will be an innovative risk-taker with a good sense of humor and not afraid of conflict.

Primary Responsibilities:

- Coordinate human relations leadership development programs addressing root causes of health disparities including racism, sexism, religious bigotry, heterosexism, classism, ableism and other institutional oppression;
- Research, organize, and analyze public policy and current events for incorporation in LDIR workshops;
- Create and/or revise workshop agendas and activities as needed;
- Recruit, interview, and screen applicants for LDIRs in Health program acceptance;
- Outreach to LDIR alumni, public agencies, community-based groups, community leaders, & service providers;
- Provide on-going support to LDIR alumni including coordination of educational and training opportunities;
- Coordinate LDIR workshop requests and LDIR technical assistance for outside organizations;

Qualifications:

- Proven commitment to social justice;
- Strong understanding of human relations issues and practices;
- Proven facilitation and workshop leadership skills around issues regarding institutional/structural oppression;
- Familiarity with the health sector, health disparities, and/or community-level health initiatives highly desirable;
- Experience, ability, and commitment to working with diverse groups in terms of gender, race, sexual orientation, religion, ability, age, class, and immigration status;
- Previous experience coordinating community-based, intergroup relations, or health programs;
- Ability to handle multiple tasks with minimal supervision;
- Ability to initiate, coordinate, and complete projects in a timely manner;
- Ability to work flexible hours (extensive evenings and weekends will be required during training cycles);
- Strong oral and written communication skills;
- Experience with Microsoft Word, Excel and the Internet;
- Familiarity with Word Press, Mail Chimp, Salesforce, and Facebook, preferred;
- Valid driver's license and/or access to alternative means of transportation.

Salary: Salary range \$37,000 – \$42,000 depending upon experience. A generous benefit package includes medical, dental, vision, life insurance and retirement contributions. Parking provided.

Application Process: Mail or e-mail resume, salary history and cover letter to: Carmen Morgan, LDIR Program, 1145 Wilshire Boulevard, Second Floor, Los Angeles, CA 90017, e-mail: cmorgan@apalc.org. This position will remain open until filled. For more information about the LDIR program, please visit www.ldir.org. The LDIR program is in a smoke-free building